

## SHEFFIELD CITY COUNCIL

### OFFICER EXECUTIVE DECISION RECORD (Non Key)

The following decision was taken on 24 February 2017 by the Director of Culture and Environment.

Date notified to all members: Friday 24 November 2017

Officer Non-Key decisions are not subject to call-in.

1. **TITLE**

Allotment Rent Notices to Quit

2. **DECISION TAKEN**

That, with effect from 1st April 2017 and subject to the right of appeal as described in the report, if an allotment tenant receives a Notice to Quit for non-payment for the third time in respect of the same plot, their tenancy will be terminated at the end of the notice period and they will be required to give up possession.

3. **Reasons For Decision**

This proposal is clear and fair. The intended outcome is that more allotment tenants will pay their rent when it is due and before they are issued a Notice to Quit.

4. **Alternatives Considered And Rejected**

The option to do nothing and continue with the current practice has been ruled out for the reasons set out at paragraphs 1.4 and 2.1 of the report.

ALL rent Notices to Quit could be treated in the same way, but this may be too harsh since sometimes there can be good reasons why people pay late.

The proposal could be limited to three rent Notices to Quit issued to the same customer within a finite period (such as five years), but this would be less clear and straightforward.

5. **Documents used in making decision:**

Report 2a 'Allotment Rent Notices to Quit'  
EIA 1200

6.1 **Any conflict of interest declared by any Executive Member who is consulted by the Officer when making the decision**

None

6.2 **Any dispensation granted by the Head of Paid Service**

N/A

7. **Respective Director Responsible for Implementation**

Executive Director, Place